

# Chromebook Use Agreement/Insurance

## Student information

Student's last name	First	Middle	Grade	Today's date
Address	City		State	Zip
Parent's last name	First	Middle	Home telephone	

## Why we offer the Chromebook 1-to-1 Program

- ◆ Our district offers students individual use of
  - 1 - Chromebooks
  - 2 - a secure login/password through Google Suite **and**
  - 3 - a filtered network.
- ◆ Chromebooks are used as tools for research and education and – like any other district or school property – must be used for educational purposes.
- ◆ See our District's *Student Acceptable Use Regulations* in the district's **LEARNING** newsletter for more information.
- ◆ Our 1-to-1 Program enhances the use of our Google Suite system to give students tools to create and share work at home, school and other locations wherever they have internet.

## Guidelines for Chromebook care

- ◆ Keep food or drinks away from Chromebooks at all times.
- ◆ Chromebooks must be shut down properly at the end of each day and when not in use.
- ◆ Cords, cables and removable storage devices must be inserted carefully into the Chromebook.
- ◆ Carry Chromebooks with closed lids and never place them in a locker or book bag.
- ◆ Keep Chromebooks away from extreme temperatures and out of direct sunlight.
- ◆ Chromebooks should remain in a secure location and should not be taken into a restroom.
- ◆ Damage may occur if items are placed on the screen, lid or keyboard – clear the keyboard before closing the lid.
- ◆ Clean the screen with only a dry micro fiber cloth – window cleaners and other liquids may damage the Chromebook.

## Student & parent use agreement

- ◆ I understand that if I violate the District's *Student Acceptable Use Regulations* in the district's **LEARNING** newsletter, I may lose my use of a Chromebook and/or the district internet and may face disciplinary action and/or appropriate legal action.
- ◆ I fully understand that violating the District's *Student Acceptable Use Regulations* is unethical and may be a disciplinary/criminal offense.

\_\_\_\_\_  
Student's signature Date

- ◆ I have read the District's *Student Acceptable Use Regulations* in the district's **LEARNING** newsletter and understand it is my responsibility to help my child follow these guidelines.
- ◆ I have read and agree to the district 1-to-1 Program Guidelines above.

\_\_\_\_\_  
Parent/guardian's signature Date

## Please check your insurance preference – See back for details

- I would like to purchase the optional, annual nonrefundable \$30 protection plan for my child's Chromebook for 2017-18.
  - My payment is attached. Please make checks payable to your school.
  - Checks must have a phone number **and** Driver's License number **and** S.C. address only.
- I waive the protection plan **and** I will incur all costs to repair or replace my child's Chromebook if it is damaged or lost.
  - **"Damaged"** is defined as hardware or software breakage that hinders the operation or functionality of the device while being used within the parameters of the *Student Acceptable Use Regulations*.
  - Damage that occurs through neglect, misuse, or use outside the parameters of the *Student Acceptable Use Regulations* will be the responsibility of the student's parent or guardian and will NOT be covered under the protection plan.

\_\_\_\_\_  
Parent/guardian's signature Date

## School completes information below

Distribution/Homeroom teacher \_\_\_\_\_

Total amount received: \_\_\_\_\_ Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Cash  Check  Credit/Debit Card **Deposit to Student Activity Account 7\_\_ \_\_-001-730-1160-00**

